



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

1.5

Michael MacEachern, Chairman
Paul L. Rafuse,
Water Superintendent

Niles Busler, Vice-Chairman

Nathan Mattila, Clerk
(978) 597-2212
Fax (978) 597-5561

WATER COMMISSIONERS MEETING minutes
August 10, 2015 - 5:30 P.M.
Water Department 540 Main Street, Meeting Room

NOTED
Mu
aw
9/14/15

I. PRELIMINARIES:

- 1.1 MM called the meeting to order at 5:30 PM at 540 Main Street.
- 1.2 Roll call showed Members Present: Michael MacEachern, Niles Busler and Brenda Boudreau. Nathan Mattila was absent.
- 1.3 MM announced that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions. MM added various adjustments given to us from the Treasurer's office. NB made a motion to adjust the following account due to the bills being misplaced at the Treasurer's office. MM seconded. Unanimous vote.

#60928	\$5.82	
#60746A	\$0.11	
#61560	\$2.18	
#61386	\$2.40	totaling \$10.52
- 1.5 Review/ Approve meeting minutes of July 13, 2015. NB made a motion to accept the minutes of July 13, 2015. MM seconded. Unanimous vote.
- 1.6 The Board reviewed the correspondence.

II. APPOINTMENTS:

2.1

III. MEETING BUSINESS:

- 3.1 Carry forward balances on special accounts. NB made a motion to carry forward the balances of the special account as follows: MM seconded. Unanimous vote.

61-400-5009-000	MAI N STREET STATION UPGRADE	58,219.23
61-400-5012-000	SYSTEM ENHANCEMENTS	891,897.51
61-400-5013-000	WATER MAIN EXTENSIONS	127,911.75
61-400-5014-000	WELL DEVELOPMENT & EXPLORATION	6,276.29
61-500-5000-000	EQUIPMENT REPLACEMENT FUND	1,426.07
61-500-5020-000	STORAGE TANK MAINTENCE FUND	1, 3883.40
61-500-5902-2044-251	CIP-VFD & ELEC SVS PUMP	25,000.00
61-500-5902-2015-001	CIP-TANK MIXING SYSTEM	36,250.00

- 3.2 Approve 1" service to Harbor Classic Homes, 8 Harbor Trace Road, and Acct # 61184. NB made a motion to approve 1" service to Acct# 61184, 8Harbor Trace Road. MM seconded. Unanimous vote.

- 3.3 Approve 1" service to Harbor Classic Homes, 7 Cooperage Way, and Acct # 61636. NB made a motion to approve 1" service to Acct# 61636, 7 Cooperage Way. MM seconded. Unanimous vote.
- 3.4 Approve 1" service to Harbor Classic Homes, 5 Cooperage Way, and Acct # 61637. NB made a motion to approve 1" service to Acct# 61637, 5 Cooperage Way. MM seconded. Unanimous vote.

IV. COMMISSIONERS UPDATES AND REPORTS.

4.1

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

5.1 Improvements/Recommendations to Fitchburg Rd. storage tank. Tabled

VI. OFFICE UPDATES AND REPORTS.

6.1 Review and Sign Bills Payable Warrants.

6.2 Review payroll.

6.3 Review and sign July 2015 Schedule of Bills Receivable report

6.4 Review July 2015 Accounts Receivable report.

6.5 Review July 2015 Appropriation Balance report.

VII. ADJOURNMENT:

NB made a motion to review and sign all reports and warrants out of session. MM seconded. Unanimous vote. MM adjourned the meeting at 5:45p.m.

Respectfully submitted,

Brenda Boudreau
Office Administrator

THE UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY

UNIVERSITY OF MICHIGAN LIBRARY



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman

Niles Busler, Vice-Chairman

Nathan Mattila, Clerk

Paul L. Rafuse,

(978) 597-2212

Water Superintendent

Fax (978) 597-5561

WATER COMMISSIONERS MEETING AGENDA

August 10, 2015 - 5:30P.M.

Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded
- 1.4 Chairman's additions or deletions.
- 1.5 Review/ Approve meeting minutes of July 13, 2015(SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

2.1

III. MEETING BUSINESS:

- 3.1 Carry forward balances on special accounts
- 3.2 Approve 1" service to Harbor Classic Homes, 8 Harbor Trace Road, Acct# 61184. (SF)
- 3.3 Approve 1" service to Harbor Classic Homes, 7 Cooperage Way, Acct# 61636. (SF)
- 3.4 Approve 1" service to Harbor Classic Homes, 5 Cooperage Way, Acct# 61637. (SF)

IV. COMMISSIONERS UPDATES AND REPORTS.

4.1

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

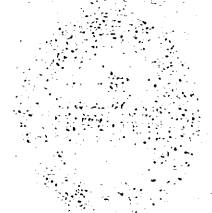
- 5.1 Improvements/Recommendations to Fitchburg Rd. storage tank

VI. OFFICE UPDATES AND REPORTS.

- 6.1 Review and Sign Bills Payable Warrants.
- 6.2 Review payroll.
- 6.3 Review and sign July 2015 Schedule of Bills Receivable report (SF)
- 6.4 Review July 2015 Accounts Receivable report.
- 6.5 Review July 2015 Appropriation Balance report.

**** (SF) signature folder**

VII. ADJOURNMENT:



MEMORANDUM FOR THE DIRECTOR, FBI

RE: [Illegible]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]

[Illegible text block]



TOWN OF TOWNSEND
BOARD OF WATER COMMISSIONERS
APPLICATION TO ABATE OR ADJUST CHARGES

Name: _____ Account # _____

Address: _____

Phone # _____ Email Address _____

Billing date _____

AMOUNT: _____ ABATEMENT ADJUSTMENT (check one)

REQUESTED BY: CUSTOMER OFFICE OTHER - if other please explain below:

Reasons: (please attached supporting documentation if applicable) *Treasurer*

VARIOUS ACCT Late charge

60928. Gourmer Donuts \$5.82

60746A 50 Adams Rd. 11¢

60500 Woolfroy 2.18.

601386 19 Willow 2.40

APPROVED DENIED (check one)

DATE: *8-10-15*

TOTAL \$10.52

TOWNSEND BOARD OF WATER COMMISSIONERS

[Signature]

[Signature]

1.4

[Handwritten initials]



**TOWN OF TOWNSEND
BOARD OF WATER COMMISSIONERS
APPLICATION TO ABATE OR ADJUST CHARGES**

Name: Keith Briggs Account # 61188

Address: 49 Fitchburg Road

Phone # _____ Email Address _____

Billing date 5-16-2015

AMOUNT: 41.96 ABATEMENT [] ADJUSTMENT [] (check one)

REQUESTED BY: CUSTOMER [] OFFICE [] OTHER [] - if other please explain below:

debit - Treasury

Reasons: (please attached supporting documentation if applicable)

Unbank chargeback

40.50 uscr

1.46 late

APPROVED [] DENIED [] (check one)

41.96 total.

DATE: 7/22/15

TOWNSEND BOARD OF WATER COMMISSIONERS

Paul H. [Signature]

243,876.57 ✓

5575.88 ✓

Disred 7/22/15

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
OFFICE OF THE SECRETARY



...
...
...

(and) ...
...

...

(and) ...
...

...

...

Group as: ***_**_***_****_****_***

Parameters: Fiscal Year: 2015 Start Date: 06/01/2015 end: 06/30/2015

Town of Expense Control Report - Expenditure Ledger

Account Number		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	% Var.
061-04-000-5720-0000-000	WATER - OUT OF STATE TRAVEL	0.00	100.00	100.00	0.00	100.00	0.00
061-04-000-5730-0000-000	WATER - DUES & MEMBERSHIPS	0.00	2,000.00	2,000.00	-1,288.00	712.00	64.40
061-04-000-5780-0000-000	WATER - OTHER CHARGES	0.00	500.00	500.00	0.00	500.00	0.00
061-04-000-5785-0000-000	WATER - ASSESSMENT D.E.P.	0.00	2,000.00	2,000.00	-1,718.56	281.44	85.93
061-04-000-5850-0000-000	WATER - NEW EQUIPMENT	0.00	10,000.00	10,000.00	-477.51	9,522.49	4.78
061-04-000-5870-0000-000	WATER - REPLACEMENT EQUIPMENT	0.00	1.00	1.00	0.00	1.00	0.00
061-04-000-5910-0000-000	WATER - LT DEBT SERVICE - MWPAT - E	0.00	33,002.00	33,002.00	-33,669.00	-667.00	102.02
061-04-000-5910-0001-000	WATER - LT DEBT SERVICE - MWPAT EA	0.00	48,030.00	48,030.00	-47,963.42	66.58	99.86
061-04-000-5920-0000-000	WATER - LT INTEREST - MWPAT - EAST	0.00	9,378.00	9,378.00	-8,704.97	673.03	92.82
061-04-000-5920-0001-000	WATER - LT INTEREST - MWPAT - EAST	0.00	14,970.00	14,970.00	-13,620.19	1,349.81	90.98
Total Group 3: Expenses		-45,325.89	350,782.00	370,782.00	-367,002.88	3,779.12	98.98
		-71,406.31	607,121.00	627,121.00	-617,973.01	9,147.99	98.54
Total Group 1: Segment 3: Department Code: 000 - General		-71,406.31	607,121.00	627,121.00	-617,973.01	9,147.99	98.54
Group 1: Segment 3: Department Code: 400 - Water Construction Projects							
Special							
061-04-400-5009-0000-000	MAIN STREET STATION UPGRADE	0.00	0.00	58,219.23	0.00	58,219.23	0.00
061-04-400-5012-0000-000	SYSTEM ENHANCEMENTS	✓ -13,845.00	0.00	1,127,365.65	-235,468.14	891,897.51	20.89
061-04-400-5013-0000-000	WATER MAIN EXTENSION	0.00	0.00	127,911.75	0.00	127,911.75	0.00
061-04-400-5014-0000-000	WELL DEVELOPMENT & EXPLORATION	0.00	0.00	6,276.29	0.00	6,276.29	0.00
Total Group 3: Special		-13,845.00	0.00	1,319,772.92	-235,468.14	1,084,304.78	17.84
		-13,845.00	0.00	1,319,772.92	-235,468.14	1,084,304.78	17.84
Total Group 1: Segment 3: Department Code: 400 - Water Construction		-13,845.00	0.00	1,319,772.92	-235,468.14	1,084,304.78	17.84
Group 1: Segment 3: Department Code: 500 - Water Special Articles							
Special							
061-04-500-5000-0000-000	WATER OPER 000 EMERGENCY RESERV	0.00	20,000.00	0.00	0.00	0.00	0.00
Total Group 3: Special		0.00	20,000.00	0.00	0.00	0.00	0.00
Expenses							
061-04-500-5245-2006-000	STORAGE TANK MAINT FUND ATM 5/06 A	0.00	0.00	13,883.40	0.00	13,883.40	0.00
061-04-500-5850-2004-000	EQUIPMENT REPLACEMENT FUND STM	0.00	0.00	1,426.07	0.00	1,426.07	0.00
061-04-500-5902-2014-251	WATER - CIP - VFD & ELEC SVS PUMP S	0.00	0.00	25,000.00	0.00	25,000.00	0.00
061-04-500-5902-2015-001	WATER - CIP - TANK MIXING SYS - ATM 5	-13,750.00	50,000.00	50,000.00	-13,750.00	36,250.00	27.50

12:04 PM
 08/10/15
 Accrual Basis

Townsend Water Department
Budget vs. Actual
 July 2014 through June 2015

3.1

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
061.400 · Special Projects 400			
5009 · Main St Station Upgrade	0.00	58,219.23	-58,219.23
5012 · System Enhancement	235,468.14	1,127,365.65	-891,897.51
5013 · Water Main Extensions	0.00	127,911.75	-127,911.75
5014 · Well Development & Exploration	0.00	6,276.29	-6,276.29
Total 061.400 · Special Projects 400	<u>235,468.14</u>	<u>1,319,772.92</u>	<u>-1,084,304.78</u>
061.500 · Special Articles 500			
5000 · Equipment Replacement Fund	0.00	1,426.07	-1,426.07
5020 · Storage Tank Maintenance	0.00	13,883.40	-13,883.40
5030 · Water Oper Emergency Res Fund	0.00	0.00	0.00
5050 · Water-CIP-VFD&Elec SVS Pump	0.00	25,000.00	-25,000.00
5902-20 · Water-CIP-Tank Mixing System	13,750.00	50,000.00	-36,250.00
Total 061.500 · Special Articles 500	<u>13,750.00</u>	<u>90,309.47</u>	<u>-76,559.47</u>
Total 061.000 · General Operations 000	<u>763,603.45</u>	<u>1,931,823.39</u>	<u>-1,168,219.94</u>
061.009 · Debt Service 9			
5910 · Long Term Debt-East Side Phase1	33,669.00	33,002.00	667.00
5911 · Long Term Debt-East Side Ph 2	47,963.42	48,030.00	-66.58
5920 · Long term Interest-Phase1	8,704.97	9,378.00	-673.03
5921 · Long Term Int East Side Ph2	13,620.19	14,970.00	-1,349.81
Total 061.009 · Debt Service 9	<u>229,745.55</u>	<u>105,380.00</u>	<u>124,365.55</u>
Total Expense	<u>993,557.00</u>	<u>2,037,203.39</u>	<u>-1,043,646.39</u>
Net Ordinary Income	<u>-990,563.23</u>	<u>-2,037,203.39</u>	<u>1,046,640.16</u>
Net Income	<u><u>-990,563.23</u></u>	<u><u>-2,037,203.39</u></u>	<u><u>1,046,640.16</u></u>

1950-1951
1952-1953
1954-1955

Year	Revenue	Expenses	Balance
1950-1951	100,000	120,000	(20,000)
1951-1952	150,000	180,000	(30,000)
1952-1953	200,000	250,000	(50,000)
1953-1954	250,000	300,000	(50,000)
1954-1955	300,000	350,000	(50,000)
1955-1956	350,000	400,000	(50,000)
1956-1957	400,000	450,000	(50,000)
1957-1958	450,000	500,000	(50,000)
1958-1959	500,000	550,000	(50,000)
1959-1960	550,000	600,000	(50,000)
1960-1961	600,000	650,000	(50,000)
1961-1962	650,000	700,000	(50,000)
1962-1963	700,000	750,000	(50,000)
1963-1964	750,000	800,000	(50,000)
1964-1965	800,000	850,000	(50,000)
1965-1966	850,000	900,000	(50,000)
1966-1967	900,000	950,000	(50,000)
1967-1968	950,000	1,000,000	(50,000)
1968-1969	1,000,000	1,050,000	(50,000)
1969-1970	1,050,000	1,100,000	(50,000)
1970-1971	1,100,000	1,150,000	(50,000)
1971-1972	1,150,000	1,200,000	(50,000)
1972-1973	1,200,000	1,250,000	(50,000)
1973-1974	1,250,000	1,300,000	(50,000)
1974-1975	1,300,000	1,350,000	(50,000)
1975-1976	1,350,000	1,400,000	(50,000)
1976-1977	1,400,000	1,450,000	(50,000)
1977-1978	1,450,000	1,500,000	(50,000)
1978-1979	1,500,000	1,550,000	(50,000)
1979-1980	1,550,000	1,600,000	(50,000)
1980-1981	1,600,000	1,650,000	(50,000)
1981-1982	1,650,000	1,700,000	(50,000)
1982-1983	1,700,000	1,750,000	(50,000)
1983-1984	1,750,000	1,800,000	(50,000)
1984-1985	1,800,000	1,850,000	(50,000)
1985-1986	1,850,000	1,900,000	(50,000)
1986-1987	1,900,000	1,950,000	(50,000)
1987-1988	1,950,000	2,000,000	(50,000)
1988-1989	2,000,000	2,050,000	(50,000)
1989-1990	2,050,000	2,100,000	(50,000)
1990-1991	2,100,000	2,150,000	(50,000)
1991-1992	2,150,000	2,200,000	(50,000)
1992-1993	2,200,000	2,250,000	(50,000)
1993-1994	2,250,000	2,300,000	(50,000)
1994-1995	2,300,000	2,350,000	(50,000)
1995-1996	2,350,000	2,400,000	(50,000)
1996-1997	2,400,000	2,450,000	(50,000)
1997-1998	2,450,000	2,500,000	(50,000)
1998-1999	2,500,000	2,550,000	(50,000)
1999-2000	2,550,000	2,600,000	(50,000)
2000-2001	2,600,000	2,650,000	(50,000)
2001-2002	2,650,000	2,700,000	(50,000)
2002-2003	2,700,000	2,750,000	(50,000)
2003-2004	2,750,000	2,800,000	(50,000)
2004-2005	2,800,000	2,850,000	(50,000)
2005-2006	2,850,000	2,900,000	(50,000)
2006-2007	2,900,000	2,950,000	(50,000)
2007-2008	2,950,000	3,000,000	(50,000)
2008-2009	3,000,000	3,050,000	(50,000)
2009-2010	3,050,000	3,100,000	(50,000)
2010-2011	3,100,000	3,150,000	(50,000)
2011-2012	3,150,000	3,200,000	(50,000)
2012-2013	3,200,000	3,250,000	(50,000)
2013-2014	3,250,000	3,300,000	(50,000)
2014-2015	3,300,000	3,350,000	(50,000)
2015-2016	3,350,000	3,400,000	(50,000)
2016-2017	3,400,000	3,450,000	(50,000)
2017-2018	3,450,000	3,500,000	(50,000)
2018-2019	3,500,000	3,550,000	(50,000)
2019-2020	3,550,000	3,600,000	(50,000)
2020-2021	3,600,000	3,650,000	(50,000)
2021-2022	3,650,000	3,700,000	(50,000)
2022-2023	3,700,000	3,750,000	(50,000)
2023-2024	3,750,000	3,800,000	(50,000)
2024-2025	3,800,000	3,850,000	(50,000)
2025-2026	3,850,000	3,900,000	(50,000)
2026-2027	3,900,000	3,950,000	(50,000)
2027-2028	3,950,000	4,000,000	(50,000)
2028-2029	4,000,000	4,050,000	(50,000)
2029-2030	4,050,000	4,100,000	(50,000)
2030-2031	4,100,000	4,150,000	(50,000)
2031-2032	4,150,000	4,200,000	(50,000)
2032-2033	4,200,000	4,250,000	(50,000)
2033-2034	4,250,000	4,300,000	(50,000)
2034-2035	4,300,000	4,350,000	(50,000)
2035-2036	4,350,000	4,400,000	(50,000)
2036-2037	4,400,000	4,450,000	(50,000)
2037-2038	4,450,000	4,500,000	(50,000)
2038-2039	4,500,000	4,550,000	(50,000)
2039-2040	4,550,000	4,600,000	(50,000)
2040-2041	4,600,000	4,650,000	(50,000)
2041-2042	4,650,000	4,700,000	(50,000)
2042-2043	4,700,000	4,750,000	(50,000)
2043-2044	4,750,000	4,800,000	(50,000)
2044-2045	4,800,000	4,850,000	(50,000)
2045-2046	4,850,000	4,900,000	(50,000)
2046-2047	4,900,000	4,950,000	(50,000)
2047-2048	4,950,000	5,000,000	(50,000)
2048-2049	5,000,000	5,050,000	(50,000)
2049-2050	5,050,000	5,100,000	(50,000)
2050-2051	5,100,000	5,150,000	(50,000)
2051-2052	5,150,000	5,200,000	(50,000)
2052-2053	5,200,000	5,250,000	(50,000)
2053-2054	5,250,000	5,300,000	(50,000)
2054-2055	5,300,000	5,350,000	(50,000)
2055-2056	5,350,000	5,400,000	(50,000)
2056-2057	5,400,000	5,450,000	(50,000)
2057-2058	5,450,000	5,500,000	(50,000)
2058-2059	5,500,000	5,550,000	(50,000)
2059-2060	5,550,000	5,600,000	(50,000)
2060-2061	5,600,000	5,650,000	(50,000)
2061-2062	5,650,000	5,700,000	(50,000)
2062-2063	5,700,000	5,750,000	(50,000)
2063-2064	5,750,000	5,800,000	(50,000)
2064-2065	5,800,000	5,850,000	(50,000)
2065-2066	5,850,000	5,900,000	(50,000)
2066-2067	5,900,000	5,950,000	(50,000)
2067-2068	5,950,000	6,000,000	(50,000)
2068-2069	6,000,000	6,050,000	(50,000)
2069-2070	6,050,000	6,100,000	(50,000)
2070-2071	6,100,000	6,150,000	(50,000)
2071-2072	6,150,000	6,200,000	(50,000)
2072-2073	6,200,000	6,250,000	(50,000)
2073-2074	6,250,000	6,300,000	(50,000)
2074-2075	6,300,000	6,350,000	(50,000)
2075-2076	6,350,000	6,400,000	(50,000)
2076-2077	6,400,000	6,450,000	(50,000)
2077-2078	6,450,000	6,500,000	(50,000)
2078-2079	6,500,000	6,550,000	(50,000)
2079-2080	6,550,000	6,600,000	(50,000)
2080-2081	6,600,000	6,650,000	(50,000)
2081-2082	6,650,000	6,700,000	(50,000)
2082-2083	6,700,000	6,750,000	(50,000)
2083-2084	6,750,000	6,800,000	(50,000)
2084-2085	6,800,000	6,850,000	(50,000)
2085-2086	6,850,000	6,900,000	(50,000)
2086-2087	6,900,000	6,950,000	(50,000)
2087-2088	6,950,000	7,000,000	(50,000)
2088-2089	7,000,000	7,050,000	(50,000)
2089-2090	7,050,000	7,100,000	(50,000)
2090-2091	7,100,000	7,150,000	(50,000)
2091-2092	7,150,000	7,200,000	(50,000)
2092-2093	7,200,000	7,250,000	(50,000)
2093-2094	7,250,000	7,300,000	(50,000)
2094-2095	7,300,000	7,350,000	(50,000)
2095-2096	7,350,000	7,400,000	(50,000)
2096-2097	7,400,000	7,450,000	(50,000)
2097-2098	7,450,000	7,500,000	(50,000)
2098-2099	7,500,000	7,550,000	(50,000)
2099-2100	7,550,000	7,600,000	(50,000)
2100-2101	7,600,000	7,650,000	(50,000)
2101-2102	7,650,000	7,700,000	(50,000)
2102-2103	7,700,000	7,750,000	(50,000)
2103-2104	7,750,000	7,800,000	(50,000)
2104-2105	7,800,000	7,850,000	(50,000)
2105-2106	7,850,000	7,900,000	(50,000)
2106-2107	7,900,000	7,950,000	(50,000)
2107-2108	7,950,000	8,000,000	(50,000)
2108-2109	8,000,000	8,050,000	(50,000)
2109-2110	8,050,000	8,100,000	(50,000)
2110-2111	8,100,000	8,150,000	(50,000)
2111-2112	8,150,000	8,200,000	(50,000)
2112-2113	8,200,000	8,250,000	(50,000)
2113-2114	8,250,000	8,300,000	(50,000)
2114-2115	8,300,000	8,350,000	(50,000)
2115-2116	8,350,000	8,400,000	(50,000)
2116-2117	8,400,000	8,450,000	(50,000)
2117-2118	8,450,000	8,500,000	(50,000)
2118-2119	8,500,000	8,550,000	(50,000)
2119-2120	8,550,000	8,600,000	(50,000)
2120-2121	8,600,000	8,650,000	(50,000)
2121-2122	8,650,000	8,700,000	(50,000)
2122-2123	8,700,000	8,750,000	(50,000)
2123-2124	8,750,000	8,800,000	(50,000)
2124-2125	8,800,000	8,850,000	(50,000)
2125-2126	8,850,000	8,900,000	(50,000)
2126-2127	8,900,000	8,950,000	(50,000)
2127-2128	8,950,000	9,000,000	(50,000)
2128-2129	9,000,000	9,050,000	(50,000)
2129-2130	9,050,000	9,100,000	(50,000)
2130-2131	9,100,000	9,150,000	(50,000)
2131-2132	9,150,000	9,200,000	(50,000)
2132-2133	9,200,000	9,250,000	(50,000)
2133-2134	9,250,000	9,300,000	(50,000)
2134-2135	9,300,000	9,350,000	(50,000)
2135-2136	9,350,000	9,400,000	(50,000)
2136-2137	9,400,000	9,450,000	(50,000)
2137-2138	9,450,000	9,500,000	(50,000)
2138-2139	9,500,000	9,550,000	(50,000)
2139-2140	9,550,000	9,600,000	(50,000)
2140-2141	9,600,000	9,650,000	(50,000)
2141-2142	9,650,000	9,700,000	(50,000)
2142-2143	9,700,000	9,750,000	(50,000)
2143-2144	9,750,000	9,800,000	(50,000)
2144-2145	9,800,000	9,850,000	(50,000)
2145-2146	9,850,000	9,900,000	(50,000)
2146-2147	9,900,000	9,950,000	(50,000)
2147-2148	9,950,000	10,000,000	(50,000)
2148-2149	10,000,000	10,050,000	(50,000)
2149-2150	10,050,000	10,100,000	(50,000)
2150-2151	10,100,000	10,150,000	(50,000)
2151-2152	10,150,000	10,200,000	(50,000)
2152-2153	10,200,000	10,250,000	(50,000)
2153-2154	10,250,000	10,300,000	(50,000)
2154-2155	10,300,000	10,350,000	(50,000)
2155-2156	10,350,000	10,400,000	(50,000)
2156-2157	10,400,000	10,450,000	(50,000)
2157-2158	10,450,000	10,500,000	(50,000)
2158-2159	10,500,000	10,550,000	(50,000)
2159-2160	10,550,000	10,600,000	(50,000)
2160-2161	10,600,000	10,650,000	(50,000)
2161-2162	10,650,000	10,700,000	(50,000)
2162-2163	10,700,000	10,750,000	(50,000)
2163-2164	10,750,000	10,800,000	(50,000)
2164-2165	10,800,000	10,850,000	(50,000)
2165-2166	10,850,000		



Office of the
Townsend Water Department
540 Main Street
West Townsend, MA 01474
Tel: 978-597-2212
Fax: 978-597-5611

Application No. 2015-7
Account No. 61184
Date 7/29/2015

APPLICATION FOR WATER SERVICE

Name of Property Owner: HARBOR CLASSIC HOMES
Service Address: 8 HARBOR TRACE ROAD
TOWNSEND MA 01469
Tel No.: 978-786-0555 Cell No. 978-732-8338
Billing Address:
(If different from service address): Ron Koivui-45 Lawrence Street
Pepperell MA 01463

Units (Check all that apply):

Single Family (If Professional Bldg.) No. of Businesses
 Multi Family (Apartment Building) No. Apartments
 Hotel/Motel No. Rooms:

Type of Use (Check One): Residential Industrial
 Commercial/Business Municipal
 Agricultural

*V# 479
8/3/2015*

Is a sprinkler system required for fire protection? Yes No
If yes a proposed design plan of the system must be submitted including required flows, required pipe size, and size and backflow prevention device.

Is a flow test/s required? Yes No
If yes the owner will be billed separately at the current rate per flow test.

Is there an existing or proposed automatic lawn irrigation system? Yes No On separate well

Has a sketch or plot plan been provided showing the location of the septic system, automatic lawn irrigation system and any known or proposed additions to the existing building? Yes No *****Plot Plan Requested

I, the Owner understand this form is to be completed and all Fees, charges, and required documentation must be received before water service will be turned on. I also understand that I have from April 1st to November 1st of the same calendar year of the application date to complete the installation or this application shall be null and void and the Connection/System Development charge forfeited. In addition, I acknowledge receipt of the Townsend Water Department's current Rules and Regulations

Ralvigan
Signature of Owner/Applicant

8/3/15
Date

BOARD OF WATER COMMISSIONERS

[Signature]
Chairman

[Signature]
Vice Chairman

Clerk

Date Signed by Board of Water Commissioners

INVESTIGATION REPORT

Case No. 100-100000

Date: 10/10/1964

Page 1 of 1

Subject: [Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]



[Illegible]

[Illegible]

[Illegible]

[Illegible]

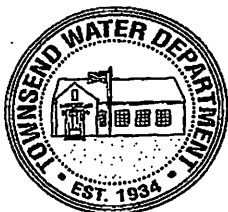
[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]



Office of the
Townsend Water Department
540 Main Street
West Townsend, MA 01474
Tel: 978-597-2212
Fax: 978-597-5611

Application No. 2015-8
Account No. 61636
Date 7/29/2015

APPLICATION FOR WATER SERVICE

Name of Property Owner: HARBOR CLASSIC HOMES
Service Address: 7 COOPERAGE WAY
TOWNSEND MA 01469
Tel No.: 978-786-0555 Cell No. 978-732-8338
Billing Address:
(If different from service address): Ron Koivui-45 Lawrence Street
Pepperell MA 01463

Units (Check all that apply):
 Single Family (If Professional Bldg.) No. of Businesses
 Multi Family (Apartment Building) No. Apartments
 Hotel/Motel No. Rooms:

Type of Use (Check One): Residential Industrial
 Commercial/Business Municipal
 Agricultural

*1#
479
8/3/2015*

Is a sprinkler system required for fire protection? Yes No
If yes a proposed design plan of the system must be submitted including required flows, required pipe size, and size and backflow prevention device.

Is a flow test/s required? Yes No
If yes the owner will be billed separately at the current rate per flow test.

Is there an existing or proposed automatic lawn irrigation system? Yes No On separate well

Has a sketch or plot plan been provided showing the location of the septic system, automatic lawn irrigation system and any known or proposed additions to the existing building? Yes No *****Plot Plan Requested

I, the Owner understand this form is to be completed and all Fees, charges, and required documentation must be received before water service will be turned on. I also understand that I have from April 1st to November 1st of the same calendar year of the application date to complete the installation or this application shall be null and void and the Connection/System Development charge forfeited. In addition, I acknowledge receipt of the Townsend Water Department's current Rules and Regulations

Ron Koivui
Signature of Owner/Applicant 8/3/15
Date *RK*

BOARD OF WATER COMMISSIONERS

[Signature]
Chairman

[Signature]
Vice Chairman

Clerk

Date Signed by Board of Water Commissioners

[The page contains extremely faint and illegible text, likely bleed-through from the reverse side of the document. The text is scattered across the page and does not form any recognizable words or sentences.]



Office of the
Townsend Water Department
540 Main Street
West Townsend, MA 01474
Tel: 978-597-2212
Fax: 978-597-5611

Application No. 2015-9
Account No. 61637
Date 7/29/2015

APPLICATION FOR WATER SERVICE

Name of Property Owner: HARBOR CLASSIC HOMES
Service Address: 5 COOPERAGE WAY
TOWNSEND MA 01469
Tel No.: 978-786-0555 Cell No. 978-732-8338
Billing Address:
(If different from service address): Ron Koivui-45 Lawrence Street
Pepperell MA 01463

Units (Check all that apply):

Single Family (If Professional Bldg.) No. of Businesses
 Multi Family (Apartment Building) No. Apartments
 Hotel/Motel No. Rooms:

Type of Use (Check One): Residential Industrial
 Commercial/Business Municipal
 Agricultural

Is a sprinkler system required for fire protection? Yes No
If yes a proposed design plan of the system must be submitted including required flows, required pipe size, and size and backflow prevention device.

Is a flow test/s required? Yes No
If yes the owner will be billed separately at the current rate per flow test.

Is there an existing or proposed automatic lawn irrigation system? Yes No On separate well

Has a sketch or plot plan been provided showing the location of the septic system, automatic lawn irrigation system and any known or proposed additions to the existing building? Yes No *****Plot Plan Requested

*VH
479
8/3/2015*

I, the Owner understand this form is to be completed and all Fees, charges, and required documentation must be received before water service will be turned on. I also understand that I have from April 1st to November 1st of the same calendar year of the application date to complete the installation or this application shall be null and void and the Connection/System Development charge forfeited. In addition, I acknowledge receipt of the Townsend Water Department's current Rules and Regulations.

Rald... Signature of Owner/Applicant 8/3/15 Date *RW*

BOARD OF WATER COMMISSIONERS

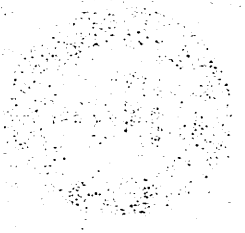
[Signature]
Chairman

[Signature]
Vice Chairman

Clerk

Date Signed by Board of Water Commissioners

MEMORANDUM FOR THE RECORD



[The main body of the document contains several paragraphs of text that are extremely faint and illegible due to the quality of the scan. The text appears to be a formal memorandum or report.]



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman
Paul L. Rafuse,
Water Superintendent

Niles Busler, Vice Chairman

Nathan Mattila, Clerk
(978) 597-2212
Fax (978) 597-5611

NO. 16-1
7/31/2015

SCHEDULE OF BILLS RECEIVABLE

To the Accountant:
Treasurer:

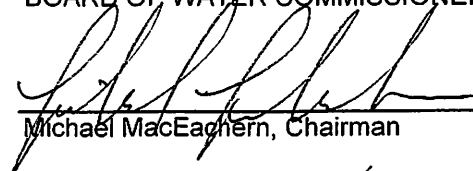
The following bills, amounting in the aggregate to

TWO HUNDRED SEVENTY-NINE THOUSAND TWO HUNDRED TWENTY-THREE AND 25/100***** Dollars

are herewith committed for collection.

<u>DATE</u>	<u>USER CHARGES</u>	<u>SERVICE CHARGES</u>	<u>CONN CHARGES</u>	<u>BACK FLOW</u>
07/31/15	270,206.00	4,742.25	2,000.00	2,275.00

BOARD OF WATER COMMISSIONERS



Michael MacEachern, Chairman



Niles Busler, Vice-Chairman

Nathan Mattila, Clerk

PROCEEDINGS OF THE BOARD OF DIRECTORS

OF THE COMPANY INCORPORATED UNDER THE LAWS OF THE STATE OF CALIFORNIA

AND THE MEETING OF THE BOARD OF DIRECTORS HELD AT THE HEADQUARTERS OF THE COMPANY

ON THE _____ DAY OF _____, 19____

PRESENT:

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6/14

FISCAL YEAR 16 SUMMARY
TOWNSEND WATER DEPARTMENT - ACCOUNTS RECEIVABLE
 July 31, 2015

UNCOLLECTED FROM JUNE 30, 2015

75,812.05

CHARGED 07/01/14- 07/31/15

	7/31/2015	Previous Balance	Total
USER CHARGES	270,206.00		270,206.00
SERVICE CHARGES	4,742.25		4,742.25
CONNECTION CHARGES	2,000.00		2,000.00
LATE CHARGES	997.33		997.33
BACKFLOW	2,275.00		2,275.00
SUBTOTAL	280,220.58		
TOTAL CHARGES			280,220.58

280,220.58
356,032.63

RECEIVED 07/01/14- 07/31/15

	7/31/2015	
USER CHARGES	170,143.97	170,143.97
SERVICE CHARGES	4,441.55	4,441.55
CONNECTION CHARGES	2,000.00	2,000.00
LATE CHARGES	701.59	701.59
BACKFLOW	1,960.00	1,960.00
SUBTOTAL	179,247.11	

179,247.11

SENT TO LIEN

0.00

LIENS COLLECTED

0.00

ABATEMENTS

35.00

ADJUSTMENTS

84.99

UNCOLLECTED

176,665.53

356,032.63

OUTSTANDING:

USER CHARGES	168,521.25
SERVICE CHARGES	2,421.32
CONNECTION CHARGES	0.00
LATE CHARGES	5,307.96
BACKFLOW	415.00
TOTAL OUTSTANDING	\$ 176,665.53

12:03 PM
 08/10/15
 Accrual Basis

Townsend Water Department
Budget vs. Actual
 July 2015

6.5

	<u>Jul 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Expense			
061.000 · General Operations 000			
061.001 · Personal Services 1			
5100 · Salaries & Wages-Water Super	3,671.20	73,707.00	-70,035.80
5110 · Salary & Wages-Oper Staff	4,919.21	98,764.00	-93,844.79
5112 · Salary & Wages-Support Staff	2,396.16	39,088.00	-36,691.84
5130 · Additional Gross	494.36	7,500.00	-7,005.64
5134 · Additional Gross-Reg&SpecOncall	575.00	13,874.00	-13,299.00
5190 · Other Stipened-Longevity	0.00	4,200.00	-4,200.00
5191 · Other - Stipend BOWC	0.00	3.00	-3.00
5193 · Retirement Benefit	0.00	2,000.00	-2,000.00
5195 · Other-Clothing Allowance	0.00	2,800.00	-2,800.00
Total 061.001 · Personal Services 1	<u>12,055.93</u>	<u>241,936.00</u>	<u>-229,880.07</u>
061.002 · Purchased Services 2			
5210 · Energy	0.00	70,000.00	-70,000.00
5240 · Repair & Maint Building	310.00	5,000.00	-4,690.00
5245 · Repair & Maint Equipment	1,050.00	20,000.00	-18,950.00
5245100 · Repair & Maintain Equip SCADA	0.00	1.00	-1.00
5270 · Rentals	390.00	1,000.00	-610.00
Total 061.002 · Purchased Services 2	<u>1,750.00</u>	<u>96,001.00</u>	<u>-94,251.00</u>
061.003 · Purchased Services 3			
5300 · Professional Services	806.58	20,000.00	-19,193.42
5300100 · Proff Service Backflow	0.00	6,000.00	-6,000.00
5340 · Communication	0.00	17,600.00	-17,600.00
5380 · Other Services	0.00	2,600.00	-2,600.00
Total 061.003 · Purchased Services 3	<u>806.58</u>	<u>46,200.00</u>	<u>-45,393.42</u>

12:03 PM
 08/10/15
 Accrual Basis

Townsend Water Department
Budget vs. Actual
 July 2015

	<u>Jul 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
061.004 · Purchased Supplies 4			
5420 · Office Supplies	0.00	5,000.00	-5,000.00
5430 · Building Supplies	0.00	1,500.00	-1,500.00
5435 · Equipment Maint Supplies	0.00	1,500.00	-1,500.00
5460 · Groundskeeping Supplies	0.00	500.00	-500.00
5480 · Vehicular Supplies	0.00	8,000.00	-8,000.00
Total 061.004 · Purchased Supplies 4	0.00	16,500.00	-16,500.00
061.005 · Purchased Supplies 5			
5530 · Public Works Supplies	1,169.40	35,000.00	-33,830.60
5531 · Chemicals	0.00	23,000.00	-23,000.00
5580 · Other Supplies	0.00	1,000.00	-1,000.00
Total 061.005 · Purchased Supplies 5	1,169.40	59,000.00	-57,830.60
061.007 · Other Charges & Exp 7			
5710 · Travel/mileage-in state	0.00	1,100.00	-1,100.00
5720 · Out of State Travel	0.00	100.00	-100.00
5730 · Dues and Memberships	375.00	2,000.00	-1,625.00
5780 · Other Charges	0.00	500.00	-500.00
5782 · Other Charges-Bank	0.00	0.00	0.00
5785 · Water Assessment D.E.P.	0.00	2,000.00	-2,000.00
Total 061.007 · Other Charges & Exp 7	375.00	5,700.00	-5,325.00
061.008 · Articles 8			
5850 · New Equipment	0.00	10,000.00	-10,000.00
5870 · Replacement Equipment	0.00	1.00	-1.00
5890 · Hydrants	0.00	0.00	0.00
Total 061.008 · Articles 8	0.00	10,001.00	-10,001.00

12:03 PM
 08/10/15
 Accrual Basis

Townsend Water Department
Budget vs. Actual
 July 2015

	<u>Jul 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
061.400 · Special Projects 400			
5009 · Main St Station Upgrade	0.00	58,219.23	-58,219.23
5012 · System Enhancement	0.00	630,532.87	-630,532.87
5013 · Water Main Extensions	0.00	127,911.75	-127,911.75
5014 · Well Development & Exploration	0.00	6,276.29	-6,276.29
Total 061.400 · Special Projects 400	<u>0.00</u>	<u>822,940.14</u>	<u>-822,940.14</u>
061.500 · Special Articles 500			
5000 · Equipment Replacement Fund	0.00	10,000.00	-10,000.00
5020 · Storage Tank Maintenance	0.00	13,883.40	-13,883.40
5030 · Water Oper Emergency Res Fund	0.00	20,000.00	-20,000.00
5050 · Water-CIP-VFD&Elec SVS Pump	0.00	25,000.00	-25,000.00
Total 061.500 · Special Articles 500	<u>0.00</u>	<u>68,883.40</u>	<u>-68,883.40</u>
Total 061.000 · General Operations 000	16,156.91	1,367,161.54	-1,351,004.63
061.009 · Debt Service 9			
5910 · Long Term Debt-East Side Phase1	48,932.46	33,002.00	15,930.46
5911 · Long Term Debt-East Side Ph 2	34,349.00	48,030.00	-13,681.00
5920 · Long term Interest-Phase1	6,570.28	9,378.00	-2,807.72
5921 · Long Term Int East Side Ph2	4,184.14	14,970.00	-10,785.86
Total 061.009 · Debt Service 9	<u>94,035.88</u>	<u>105,380.00</u>	<u>-11,344.12</u>
Total Expense	<u>110,192.79</u>	<u>1,472,541.54</u>	<u>-1,362,348.75</u>
Net Ordinary Income	<u>-109,427.34</u>	<u>-1,472,541.54</u>	<u>1,363,114.20</u>
Net Income	<u><u>-109,427.34</u></u>	<u><u>-1,472,541.54</u></u>	<u><u>1,363,114.20</u></u>

